

**Ref. No. DOS/2020/02**

**Dated: 06/11/2020**

**INVITING THE EXPRESSION OF INTEREST (EOI) for Opening of Escrow Account in name of Registrar Guru Nanak Dev University, Amritsar to provide payment gateway for fee and other charges collection from students under Directorate of Online Studies (GURU NANAK DEV UNIVERSITY, AMRITSAR, PUNJAB)**

Dear Sir/Madam

Expression of Interest (EOI) are invited from interested banks to submit the proposal for opening of an **escrow account** in name of Registrar, Guru Nanak Dev University for Directorate of Online Studies, Guru Nanak Dev University, Amritsar. You need to submit the hardcopy of the proposal alongwith all the necessary documents required as specified in the technical bid (Form I) and financial proposal in form II in two separate envelops marked as technical and financial proposals. The general terms and conditions for submission of proposal is specified in Annexure I. Following is the time schedule.

**Schedule**

- Date of issue - 06/11/2020
- Due date of Submission - 23/11/2020 at 3.00 P.M.
- Evaluation - 25/11/2020 at 2.30 P.M. **(Banks representative needs to make a technical presentation before a committee regarding the submitted proposal)**

Name & address of the authority - **Registrar**  
Designation & Address of the - **Guru Nanak Dev University, Amritsar-143005.**  
Tender inviting officer  
Place of opening of the proposal - **Office of Registrar, GNDU, Asr**

For any technical clarification, the banks can contact to the University account office or office of Director (ODL) or System Administrator (Account) at 0183-2258802 (Extn. 3198/3041).

**General Terms and Conditions**

- The main envelope should be super-scribed proposal for opening of Escrow account in Name of Registrar, Guru Nanak Dev University, Amritsar for Directorate of Online Studies and hard copy should be sent to The Registrar, Guru Nanak Dev University, G.T. Road, Amritsar (Punjab) - 143005
- Proposals must accompany a copy of the “General terms and conditions, Annexure I of this document signed and stamped on each page indicating that the bidder agrees to these.
- The last date of submission of proposal along with all documents is **23/11/2020**.
- Proposals not in conformity with the above instructions will be rejected.
- All the covers shall be securely sealed (and submitted in another single cover)
- The proposal shall be valid for a period of 3 months and thereafter until it is withdrawn by the bidder.
- Commercial proposal submitted by a bidder not qualified in pre-qualification or technical evaluations will be opened.
- The applicant will be required to demonstrate their solution at the Guru Nanak Dev University as part of the Technical Bid Evaluation.
- The financial proposal of only technically qualified bidders will be opened and the decision of the Vice-Chancellor in this regard will be final and binding in relation to technical qualification of bidders.
- University reserves the right to accept or reject proposals from one or all of the participants.
- Any corrigendum related to EOI notice will be uploaded only on University website [www.gndu.ac.in](http://www.gndu.ac.in) and no separate information will be published on newspaper. Interested firms are required to visit the University website regularly.
- Banks need to provide also the service for Collection in Payment Solutions from International Students by providing in the form of Exchange Earners Foreign Currency (EEFC) for foreign fees collection.
- The bank has to follow all the guidelines/rules of the UGC/MHRD/RBI for collection of fee from foreign students.

**Registrar**

## Compliance sheet for Technical Proposal

Sl. No.	Requirement	Documents Required	Compliance	Page no. of enclosure
1	Covering letter	--		
2	Turnover	Extracts of BS & P & L		
3	Experience in similar Projects (1)	Completion Certificate / Award Letter/ Agreement		
4	Technical features of Payment Gateway	Solution proposed and its components <ul style="list-style-type: none"> <li>• Security</li> <li>• User bone</li> <li>• Ease of implementation</li> <li>• Technologies used</li> <li>• Challenges likely to be encountered</li> <li>• How to deal with challenges</li> </ul> Provision for collection of fee from foreign students in the form of Exchange Earners Foreign Currency (EEFC).		
5	Deviations	Suggest & justify any modification or improvement to the scope of work being proposed of you		

To  
 The Registrar  
 Guru Nanak Dev University  
 Amritsar (Punjab)

Date :

Sub: Financial Proposal Submission

Dear Sir,

We, the undersigned, offer to provide the services in accordance with your request and our proposal (Tech & fin). The charges for providing all services are mentioned in terms of rate on different mode of payments by national and international students for payment/refund of fee or any other charges using bank payment gateway by Directorate of Online Studies, Guru Nanak Dev University, Amritsar.

Sr. No.	Activities/Scope of Work	Charges applicable in terms of rate/Percentage of using bank payment gateway for students under Directorate of Online Studies
1	<b>Mode of payment by National/ International students under Directorate of Online Studies under</b> <b>Credit card</b> <b>Debit card</b> <b>International cards</b> <b>Netbanking</b> <b>Integration fee</b> <b>Net banking</b> <b>Provision for collection of fee from foreign students in the form of Exchange Earners Foreign Currency (EEFC).</b> <b>Integration fee</b> <b>AMC Fee</b> <b>Bill Handling Charges for outward Remittance in case of manual refund.</b>	Please mention the composite percentage of fee charged for providing all services mentioned in scope of work..  <b>Rate/Percentage</b>  .....

Terms

The offer in this bid is valid for 90 Days from the date of opening the bid.

Yours sincerely

Authorized signatory  
 Name and title of the signatory  
 Name of Bank  
 Address  
 Location

ਲੋਕ ਸੰਪਰਕ ਵਿਭਾਗ  
(ਨਿਊਜ਼ ਕਟਿੰਗਜ਼)

The Tribune

ਮਿਤੀ 6/11/2020

The Tribune

**GURU NANAK DEV UNIVERSITY**  
AMRITSAR  
Directorate of Online Studies  
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