

**Guru Nanak Dev University, Amritsar
Advertisement No. 15/2020**

Online applications are invited for the post of Consultant (Vigilance) in the University. **Online registration of application for this post will start w.e.f. 23.12.2020 and end on 01.01.2021. Last Date for submitting Hard Copy of the Online submitted application is 05.01.2021.**

For further details visit University Website: <http://www.gndu.ac.in>.

**Amritsar
22.12.2020**

REGISTRAR

Guru Nanak Dev University, Amritsar

(Established by the State Legislature Act No.21 of 1969)

Advertisement No. 15/2020

Online applications are invited from eligible candidates for the post of Consultant (Vigilance) in the Guru Nanak Dev University, Amritsar. Candidates are required to deposit the prescribed fees (**non refundable**) through online mode only using Credit Card/ Debit card/ Net banking. Application fees for this Post will be Rs. 1180/-(including GST) (Rs. 590/-(including GST) for SC/ST & PWD candidates). The SC/ST and PWD candidates who are not domicile of the State of Punjab shall have to pay the application fee of Rs. 1180/- (including GST). The application submitted through online mode **ONLY** shall be accepted and submission of its Hard Copy is also must.

Important Dates:

Opening date for on-line Registration of applications	:	23.12.2020
Last date for on-line Registration/submission of application.	:	01.01.2021
Last date for submitting the hard copy/print out of online application and supporting documents to the Registrar, Guru Nanak Dev University, Amritsar-143005 (Pb.)	:	05.01.2021

Detail of Post

S.No.	Name of the Post(s)/ Pay Scale	Department	No. of Post(s)
1.	Consultant (Vigilance) (*) (#) (Fixed Pay Rs. 50,000/- P.M.)	GNDU Main Campus, Amritsar	01

(*) This post is tenure post for a period of one year and extendable on fixed Pay.

(#) The age limit is 70 Years as per Syndicate decision on dated 23.4.2008 vide Para No. 40.

Qualifications :-

Class I/A Class officer serving or retired in Government organization.

Experience : Work experience of 10 years in Government organization.

Note : In case of candidates found fit but have lesser experience and qualifications and a lower previous rank in service than decided for the Post of Consultant, the same may be appointed at a lower remuneration of a Junior Consultant against the Post of Consultant, if Search-cum-Selection Committee so desires.

Note: -

- Candidates are required to apply in the online mode only through Guru Nanak Dev University, Amritsar website www.gndu.ac.in. No other means / mode of application (through post, email, fax, deposit of CV etc.) will be accepted. Applicants are required to take TWO printouts of the Online Application Form. Affix the same passport size photograph (which was uploaded with the online form) on it and **SEND a COPY to 'THE REGISTRAR, GURU NANAK DEV UNIVERSITY, AMRITSAR-143005', PUNJAB along with self attested copies of all the certificates of Educational/ Professional QUALIFICATIONS (DEGREES AND DMC'S WITH CONVERSION FORMULA OF CGPA/OGPA), EXPERIENCE CERTIFICATE, RESERVE CATEGORY CERTIFICATE** (Reservation certificate issued by the competent authority as a proof of claiming the reserve category as made in the online application form) etc. keep the 2nd copy with him/her.
- Candidates must have a valid Email-ID of his own, which should be active throughout the recruitment process. Candidates should keep checking the Inbox or even the Spam box of his/her Email ID regularly during the recruitment process as the **University** may send any

important intimations on the University Website and/or through Email. Candidates should also check the University website regarding any updates during the recruitment process. Candidates should check their Email account for updates. GNDU will not be responsible for any loss of Email sent, due to invalid/wrong Email Id provided by the candidates or for delay/ non receipt of information if a candidate fails to access his/her email/website in time. Candidates are requested in their own interest to remain in touch with the University website www.gndu.ac.in. Issuance of notifications in the newspaper is not obligatory on the part of the university

3. Candidates should take utmost care to furnish the correct details while filling in the online application. Any mistake committed by the candidates shall be his/her sole responsibility.
4. The candidates should ensure the completion of all the steps of the registration process and depositing of application fee by the stipulated date and time given in the advertisement.
5. Please scan your Photograph and Signatures individually and save them in the JPEG format. The size of any of these individual images should not exceed 100 kb (photograph) and 100 kb (signature) for online uploading.
6. Please keep the following details ready with you before clicking on the registration button for starting your online application:-
 - a. Personal details including Date of Birth and Nationality
 - b. Mobile Number
 - c. Valid Email ID
 - d. Reservation Category Details
 - e. Percentage of your Educational Qualification starting from Matriculation examinations to onwards.
(Please calculate percentage from CGPA/OGPA in advance).
 - f. Soft Copies of scanned Photograph and Signatures.
7. Application fee once paid shall neither be refunded under any circumstances nor it shall be held reserve for any other recruitment or selection process in future.
8. Before applying for the post, candidates are advised to satisfy themselves about their eligibility.
9. **Persons already in service must apply online and send the hard copy of application through their employer. All those candidates working in organizations/institutions including affiliated colleges of the university may be allowed to appear in interview without “No Objection Certificate” with the condition that in case the candidate is selected, no extension in joining time will be allowed. Such candidates are required to give an undertaking on the format available on university website: www.gndu.ac.in. All such candidates will be given standard joining time i.e. one month from the issuance of appointment letter.**
10. **Incomplete applications not duly substantiated with supporting documents in any respect or hard copy of application received after the due date will not be entertained.**
11. University reserves the right to fill or not to fill up the post and to call only suitable number of candidates for interview/counseling.
12. Bio-Data of any candidate can be placed before the Search-cum-Selection Committee.
13. Mere applying and satisfying the essential/ minimum qualification required for a post does not entitle the candidate any right of appointment.
14. The University shall verify the antecedents/documents submitted by the candidates at the time of appointment or any time during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine background and has suppressed the said information, his/her services shall be terminated forthwith.
15. Candidates within India may not be considered in absentia.

16. Canvassing in any form will lead to cancellation of candidature.
17. Any dispute with regard to the selection/recruitment process will be subject to the courts/tribunals having Jurisdiction of Amritsar.
18. For any enquiry regarding online application form, please contact Phone No.0183-2258802-09 (3182) (For Technical Enquiry regarding filling online application form) and 3099 (For General Enquiry regarding advertisement) Timing: 9.00 A.M. to 5.00 P.M. in working days.

AMRITSAR
22.12.2020

REGISTRAR